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## **EXPERIENCE**

### **Montalvin Elementary School, San Pablo, California**

*Teacher (Third Grade)*, August 2007 – June 2008. Taught students reading, writing, math, and science. Arranged for expert to speak to students on water conservation and proper disposal of hazardous wastes to prevent pollution of the San Francisco Bay. Member of Science Fair committee.

### **Sheldon Elementary School, Richmond, California**

*Teacher (Second and Third Grades)*, August 2006 – June 2006. Taught students reading, writing, math, and science. Led class on field trip to Crab Cove Marine Protected Area, where students learned the importance of preserving wildlife habitats. Served as a tour guide for students on field trip to California Academy of Sciences. Member of School Site Council, which discussed school budget issues and determined how school funding would be allocated.

### **Reed Elementary School, Tiburon, California**

*Resource Specialist Instructional Assistant*, January – June 2006. (Kindergarten, First and Second Grades). Taught reading skills to students with developmental delays individually and in small groups. Supported Kindergarten students with physical and mental impairments.

### **Nystrom Elementary School, Richmond, California**

*Teacher (Second Grade), Safety Committee Chairperson, Second Grade Team Leader, Principal Transition Team*, August 2003 – June 2005. Served as Safety Committee Chairperson and assisted in obtaining an outside grant for the acquisition of earthquake preparedness materials, which were distributed to each classroom. Led committee of second grade teachers to discuss standards-based curriculum and teaching strategies for improving reading comprehension and math performance and meeting the needs of students. Served as tour guide for students on field trip to California Academy of Sciences. Taught reading in English Language Development (ELD) classroom and utilized the Harcourt Math program to teach math.

### **Sanchez Elementary School, San Francisco, California**

*Teacher (First Grade)*, November 2002 - June 2003.

Created engaging literacy centers for student use in conjunction with guided reading. Taught reading in small groups and utilized math programs with hands-on approaches. Performed daily tribe activities with students to building a sense of community.

*Teacher (Special Assignment)*, August - November 2001. Substitute teacher for all grade levels.

### **George Peabody Elementary School, San Francisco, California**

*Student Teacher and Observation Placement (Kindergarten and First Grade)*, September 2001 –

May 2002. Created and presented class lessons in all subject areas, including science and mathematics, based on the State of California guidelines. Incorporated literacy techniques to develop English speaking, reading, and writing skills for ELD students. Participated in staff development workshops and assimilated new information into teaching strategies. Created, evaluated, and taught lessons to entire class as well as small groups on phonics, reading, and math. Worked with children individually to improve their reading, writing, and math skills. Communicated with parents during parent/teacher conferences and throughout the semester.

**Sutro Elementary School**, San Francisco, California

*Observation Placement (Second and Third Grades)*, February – May 2001.

Chaperoned class on three field trips, including to Chrissy Field at Golden Gate National Recreation Area, where students helped with planting to prevent soil erosion. Taught social studies lessons for the whole class and in small groups. Worked individually with children on math and writing assignments.

*Classroom Volunteer (Second and Third Grades)*, February – December 2000.

Read books to the class and lead discussions. Worked individually and in small groups with students and assisted with reading, journal writing, and math. Helped ESL students with reading and phonics.

**George Peabody School**, San Francisco, California

*Classroom Volunteer (Kindergarten)*, November 1999 – May 2000. Helped children with sound and letter correspondence. Read books to students and initiated discussions. Assisted children with art projects.

**Merrill Lynch**, San Francisco, California

*Administrative Assistant*, November 1993 – July 1999. Received highest performance rating every year. Provided administrative support to the Western Division Sales Manager.

## EDUCATION

**San Francisco State University**, San Francisco, California, June 2000 - June 2002. *Multiple Subject Cross-Cultural Language and Academic Development (CLAD) Teaching Credential (Early Childhood Education emphasis)*, which included following the State of California guidelines for teaching science and mathematics. Took a variety of classes covering many subjects, including a one-semester science course on how to conduct scientific experiments with children.

GPA: 4.0

**LeMoyne College**, Syracuse, New York, September 1985 - May 1991.

B.S. degree. Major: Marketing

*Educational Background in Science:*

College: Two semesters of biology (General Biology 101 & 102).

Two semesters of chemistry (Chemistry Principles 101 & 102).

High School: Four years of science, including earth science, chemistry, and physics.